

**DIVA.CYGNET**

**Streamlining Meeting  
Management for a  
Japanese  
Conglomerate**

A decorative graphic on the left side of the slide. It features a solid orange circle at the top left, from which a thin gold line extends downwards and to the right, then curves downwards and to the left, and finally curves upwards and to the right, ending at the top right edge of the slide.

# About Client

A large conglomerate in Japan struggling with efficient meeting management, document retrieval, and timely updates across internal and external stakeholders.



# Business Challenge

- Limited time for reviewing meeting materials.
- Difficulty tracking past discussions and documents.
- Repeated manual notifications causing delays and errors.



# Our Solution

- Automated **meeting notifications** and updates.
- Centralized **document retrieval** by agenda and meeting.
- Streamlined **communication workflows** for meeting coordination.



# Business Outcome

- **100%** centralization of documents
- **Faster access** to critical meeting documents.
- **Reduced manual effort** in managing notifications.
- **Smoother meetings** with clear, organized information flow.



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